

# CRIS Out-Back Fellowship Programme Evaluation Process

## Overview:

The selection process of the CRIS Out-Back Fellowship Programme is designed to ensure the quality and excellence of the selected candidates. Likewise, to guarantee the transparency of this process, the scientific-technical evaluation will be carried out by a committee of experts outside CRIS Foundation.

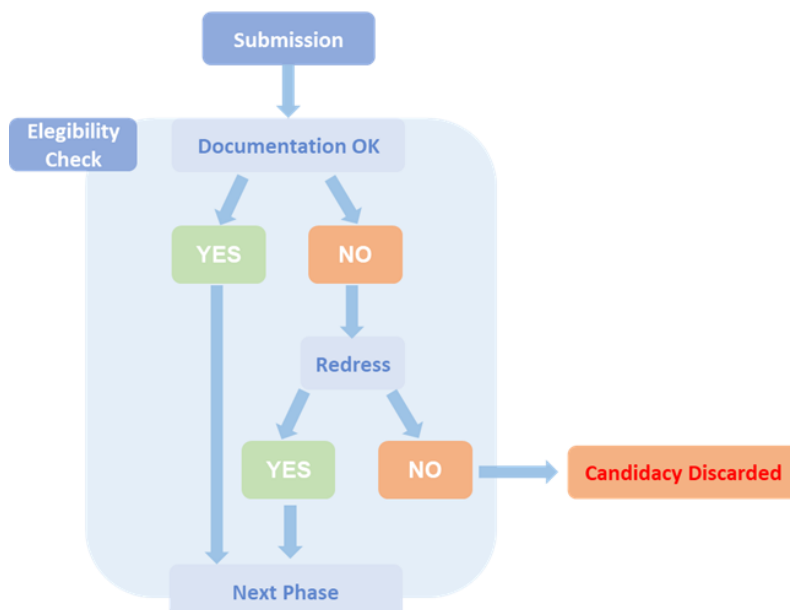
The overall recruitment and selection process will last five months, as it is shown in the Figure:



## Description of the Evaluation Process:

Once the Open Call is closed and all applications and documents are uploaded at the Application Platform, **eligibility check** starts (lasts 2 weeks). Candidates will be asked to complete documentation or clarify information submitted at the Platform within 10 days for sending additional or missing documentation. Non eligible candidates will be informed about the reason.

### Phase I: Eligibility Check

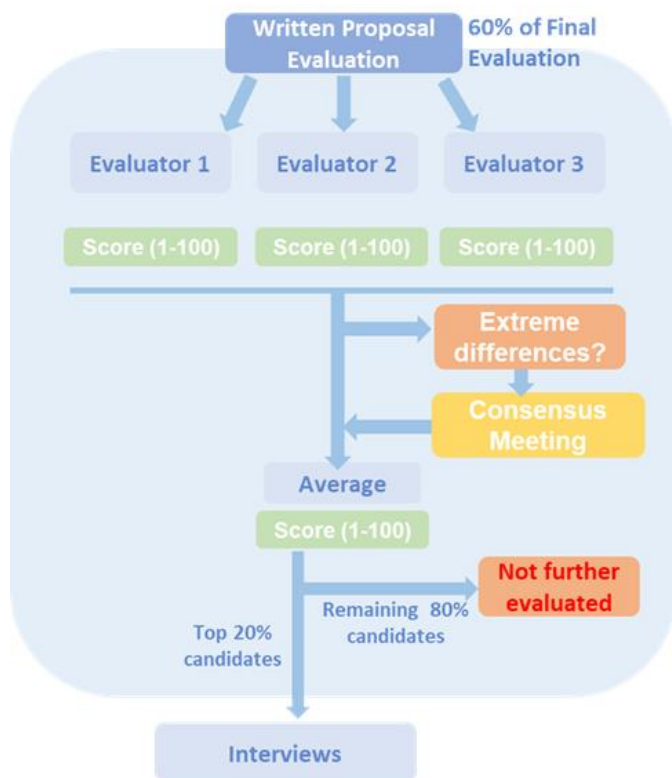


We will have a two-step scientific-technical evaluation process: The written proposal and the interview. The written proposal will count for 60% of the overall evaluation, the interview for 40%.

The **written proposal evaluation** (4 weeks for matching of proposals with evaluators, 6 weeks of evaluation) will be carried out by the external peer-review panel.

Evaluators from the Peer-review Panel shall follow the guideline and instructions of the Platform to score and comment every item of the evaluation questionnaire. Written proposal will be scored 1-100 based on the Evaluation Criteria

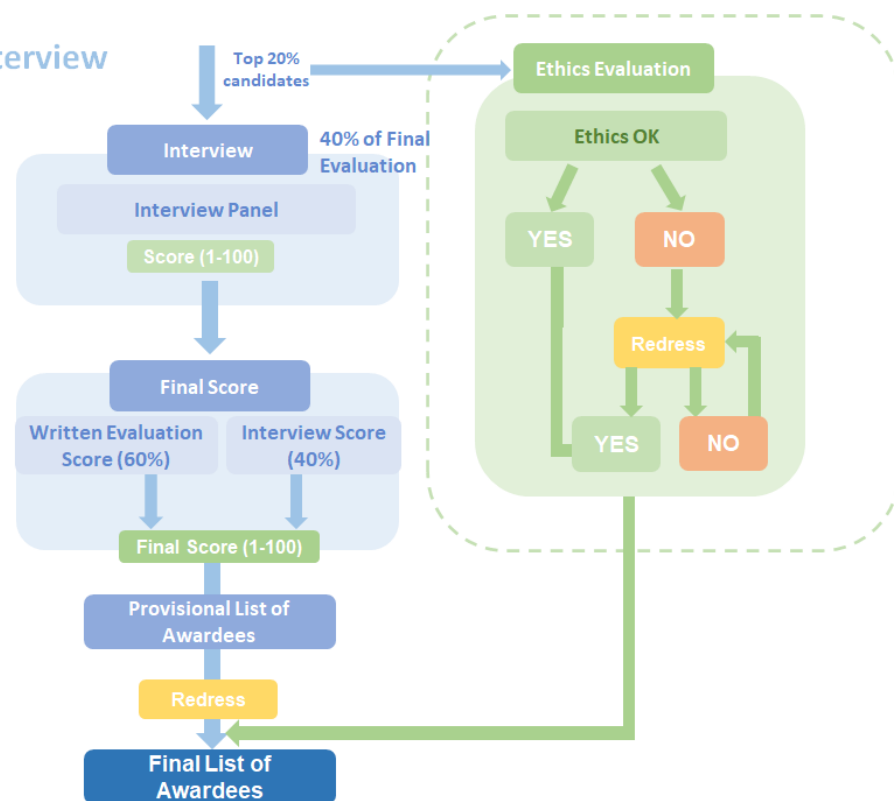
## Phase II: Written Proposal



The 20% top-scoring (minimum score: 60 points) applications will be contacted via email to go onto the **interview** evaluation stage.

The interviews will be implemented by the interview panel (3 weeks organization, 3 weeks implementation). In the same time frame, the ethics evaluation will be carried out.

## Phase II: Interview and Ethics



The **Interview Panel** will interview the candidates. They will ask questions relating to the candidate's career, training plan, host institutions selected and the research project. It will last about 45 minutes. Interviews will be scored 1-100 based on the Evaluation Criteria.

For the final score, the written proposal will count for 60% of the overall evaluation, the interview for 40%.

The **Ethics Board** will review the 20% top-scoring (minimum score: 60 points) applications with an ethics self-assessment based on the Horizon Europe applications. All the applications which indicate an ethics issue will be checked, as well as all those where evaluators detect a potential ethics issue during the actual evaluation. If there were any relevant ethical issues on the application, the candidate must sign a commitment of obtaining the ethics committee approval of the host institution before starting the project.

The **redress** procedure includes a period of 10 working days since the notification of rejection to the candidates. The claims will be evaluated, and the candidate will be responded with the final decision in a period of 10 working days.

As soon as the final awardees list is defined, the candidates will be contacted informing whether they are final awardees or not. The final list of awardees will be published at Programme website <https://criscancer.org/es/outback/>. It will take 2 weeks to complete the redress period and publication of awardees.

Candidates can apply for redress after each evaluation stage (eligibility, peer-review and interview). Candidates have 10 working days after the communication of the outcome of each evaluation stage to apply for redress which will be done via email to [outbackhelpdesk@criscancer.org](mailto:outbackhelpdesk@criscancer.org). The procedure for making an appeal will be kept strictly confidential and will not result in a scientific re-evaluation by the panel but only assess whether

the evaluation process itself was performed correctly. The independence and objectivity of the assessment is guaranteed by the selection and evaluation process. Any appeals submitted will be resolved by the Integrity officer, which will notify the candidate of its findings by email within 15 calendar days from the date the appeal is received.

#### Summary of eligibility criteria

- Have completed a Doctorate in the last 5 years or can demonstrate at between 4 and 9 years of full-time equivalent experience in cancer research prior to the year of the call for applications.
- Not have resided or carried out their career in the country of the outgoing phase host institution for more than 12 months in the 3 years immediately before the programme's year of recruitment.
- Provide:
  - An updated and summarized CV
  - English Skills certificate, B2 proficiency in TOEFL or adequate proven English test.
  - the information related to the track record and the publications of its field of research.
  - a training plan and a synopsis of the field of research that will be the focus of the main project of their stage. The project should demonstrate a high level of scientific and technical quality.
  - a personalized development plan self-assessment that includes future career perspectives, training and skills that they want to acquire and possible secondments that they want to undergo.
  - An Ethical Self-Assessment Form
  - A filled in Ethics Commitment Form
  - A filled in Mobility Rule Commitment Form
- Propose:
  - a primary supervisor for the training and research project at both host institutions (for each outgoing/Return phase) and provide information about his/her background along.
  - both host institutions (for each outgoing/Return phase).
- CRIS Out-Back Fellowship Programme is open to researchers of all nationalities.