# CRIS Out-Back Fellowship 2025. Guideline for applicants

Applicants to the CRIS Out-Back Fellowship call for applications must follow the steps indicated in this guideline for submitting their candidacy.

## REGISTRATION

**1.** Go to https://outback2025.criscancer.org/register

**2.** Fill in the gaps and click on the *Register* button.



**Note:** The password must contain at least one lowercase letter, one uppercase letter, one digit and one special character (@$!%*#?&;.).

**3.** Check your e-mail inbox.

You should receive an email from *CRIS Cancer Call for Applicants* with the subject *Verify Email Address.*

\* In case you have not received the email, please check the spam folder or go to the previous page and click on *Resend verification email* button.



\* In case you continue not receiving the verification email, please email convocatorias@criscancer.org.

**4.** Press the *Verify Email Address* button or the link at the bottom of the email.

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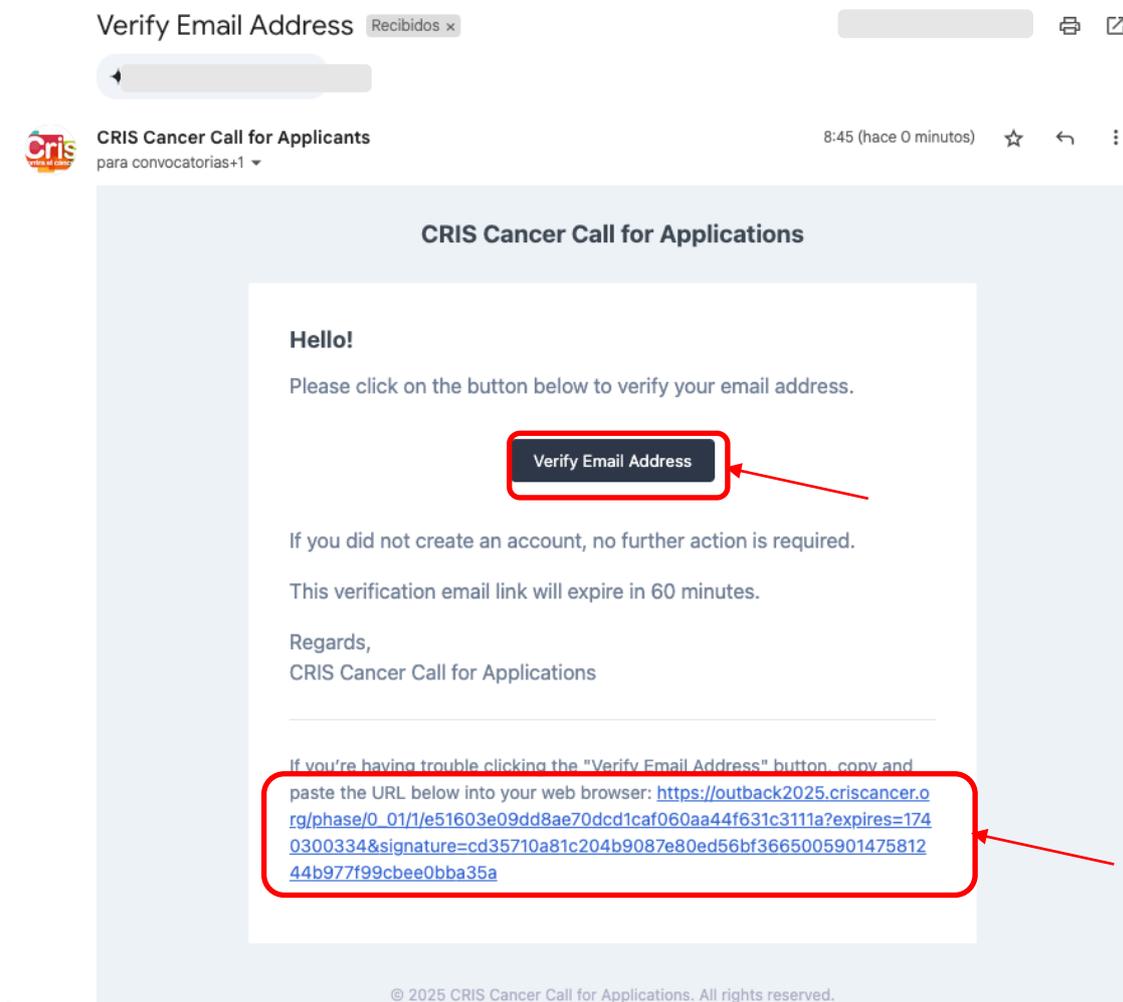
\* In case you have *logout* from the platform, or you have delayed the verification of the email address for more than 60 minutes, when you press the *Verify Email Address* button or the link at the bottom of the email, you will go to a new screen. You have to press *login* to be able to continue with the registration process.



Fill in the gaps and press the *Login* button.

Press the *Resend verification email* button to receive a new email to be able to continue with the verification process.



In case you have not received the email, please check the spam folder or go to the previous page and click on *Resend verification email* button.

**5.** Press the *Continue* button to finish the registration process for the call for applications.

## LOGIN

**1.** Go to https://outback2025.criscancer.org/login



**2.** Fill in the gaps and press the *Login* Button.

## Forgot your password?

**1.** In case you have forgotten your password, press the *Forgot Your Password.*



**2.** Introduce your email address and press the *Send Password Reset Link* button.



**3.** Check your e-mail inbox.

You should receive an email from *CRIS Cancer Call for Applicants* with the subject *Reset Password Notification.*

In case you have not received the email, please check the spam folder or go to the previous page and click on *Resend verification email* button

**4.** Press the *Reset Password* button or the link at the bottom of the email.
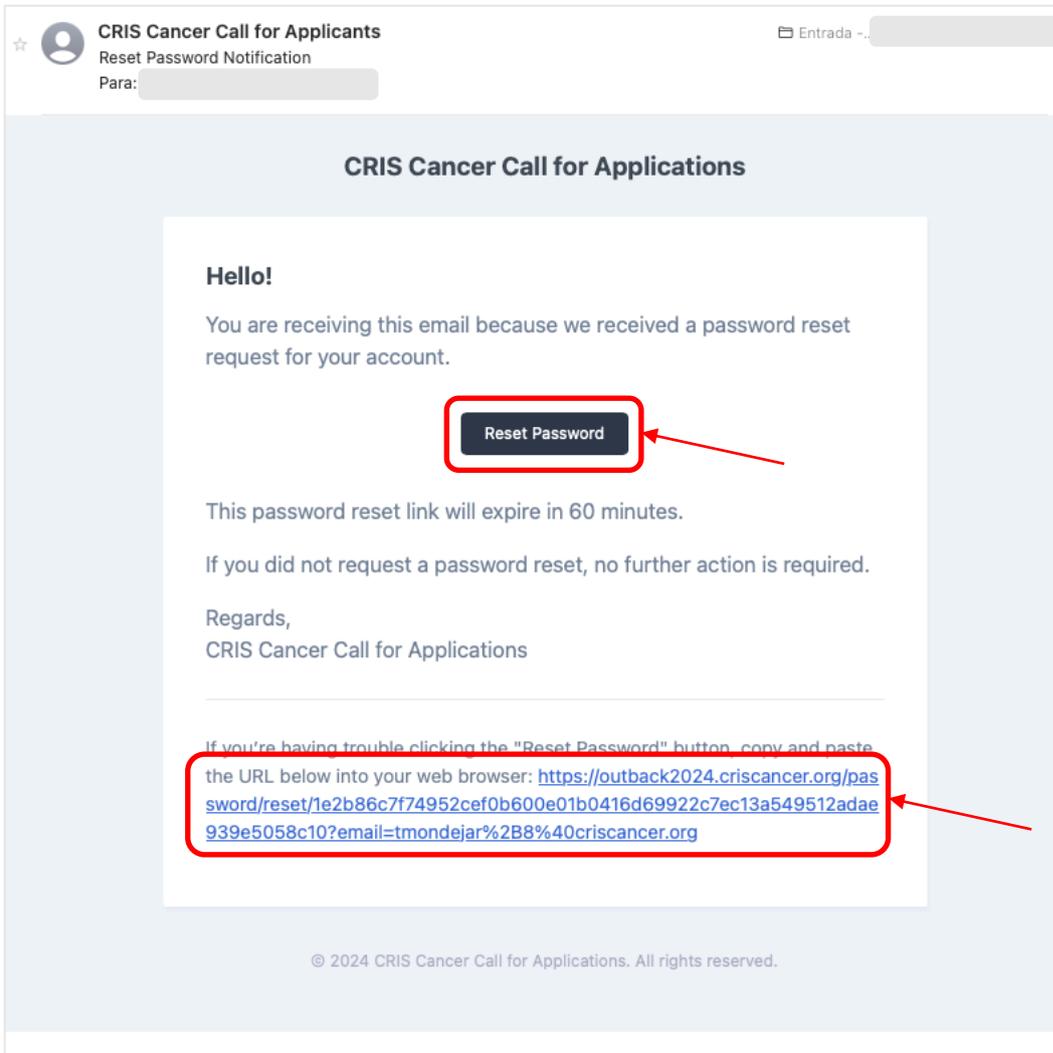
**5.** Fill in the gaps and press the *Reset Password* button.



**Note:** the Password must contain at least one lowercase letter, one uppercase letter, one digit and one special character (@$!%*#?&.;).

## LOGOUT

**1.** Press the down arrow button



**2.** Press the Logout button

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## CRIS OUT-BACK FELLWSHIP PLATFORM

Once you have finished the registration process, you can login the platform (https://outback2025.criscancer.org/login) to:

1. Check the status of your candidacy.

2. Check the status of the evaluation process.

3. Send messages to CRIS Cancer or read the messages that CRIS Cancer has sent to you.

4. Download documentation from the CRIS Out-Back Fellowship.

5. Submit your candidacy.

CRIS Cancer Call for Applications     Candidato ▾
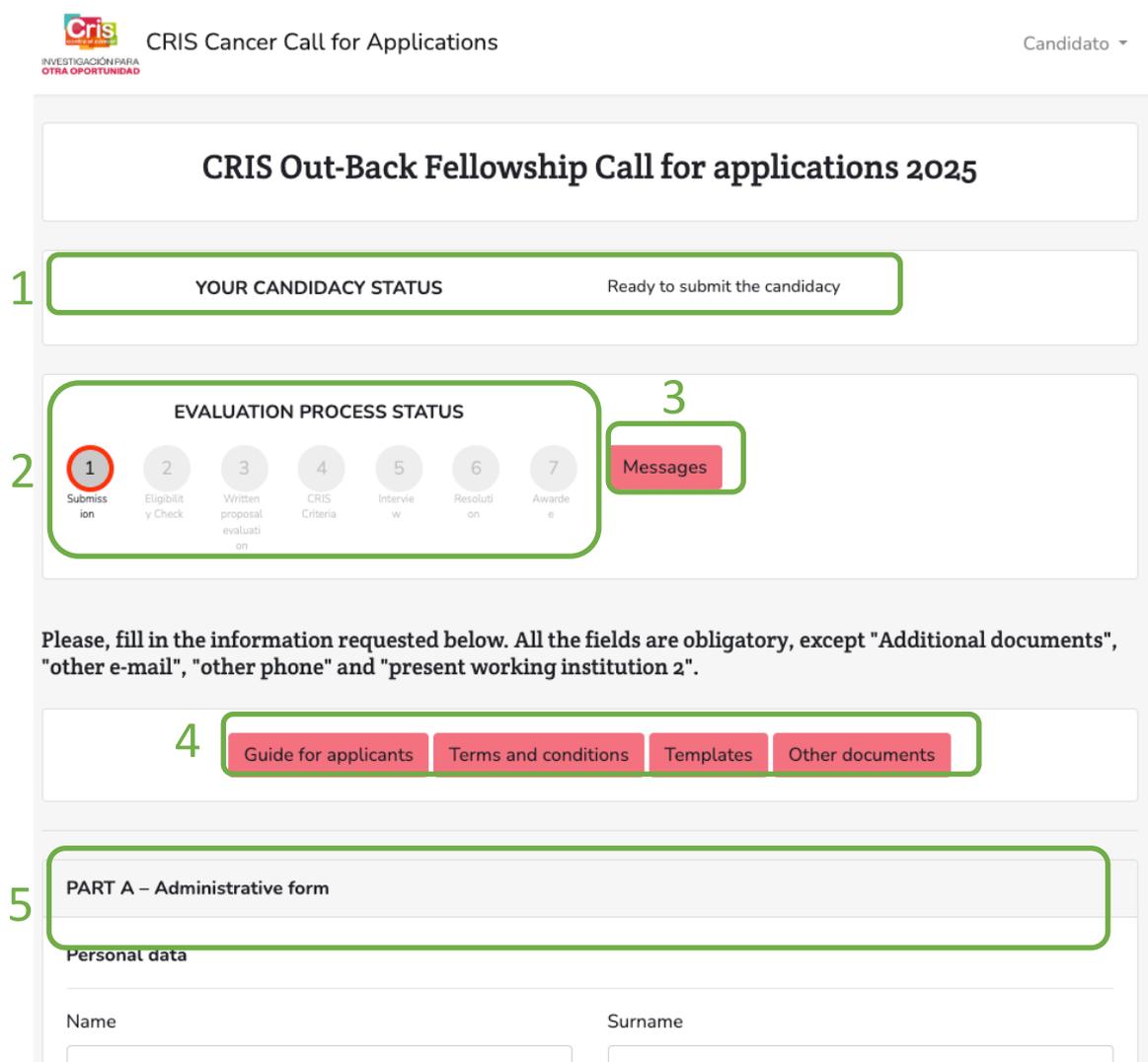
### CRIS Out-Back Fellowship Call for applications 2025

**1**    YOUR CANDIDACY STATUS     Ready to submit the candidacy

**2**    EVALUATION PROCESS STATUS    **3**

1 — Submission | 2 — Eligibility Check | 3 — Written proposal evaluation | 4 — CRIS Criteria | 5 — Interview | 6 — Resolution | 7 — Awarde e

Messages

Please, fill in the information requested below. All the fields are obligatory, except "Additional documents", "other e-mail", "other phone" and "present working institution 2".

**4**    Guide for applicants    Terms and conditions    Templates    Other documents

**5**    PART A – Administrative form

**Personal data**

Name            Surname

INVESTIGACIÓN PARA
**OTRA OPORTUNIDAD**

### 1. Check the status of your candidacy.
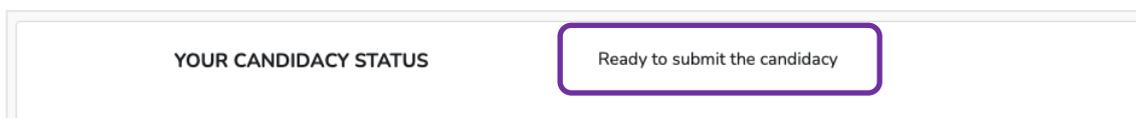


Here you can read the status of your candidacy along the evaluation process.

### 2. Check the status of the evaluation process.
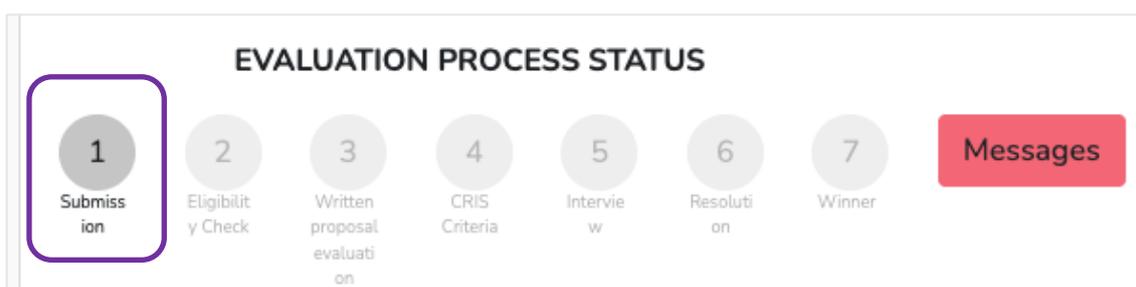


The step of the evaluation process of the call at each moment will be colored in a dark grey color, and the letters will be colored in black.

### 3. Send messages to CRIS Cancer or read messages that CRIS Cancer has sent.

In case you want to send/read a message to/from CRIS Foundation, press the *Messages* button
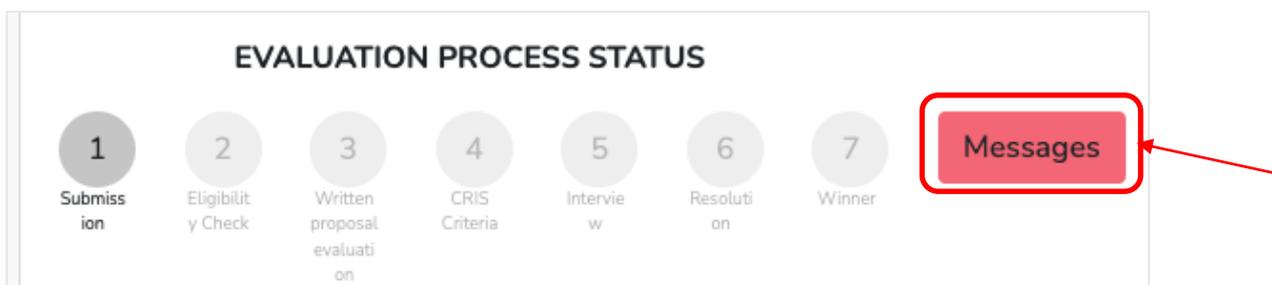


### 4. Download documentation from the CRIS Out-Back Fellowship.
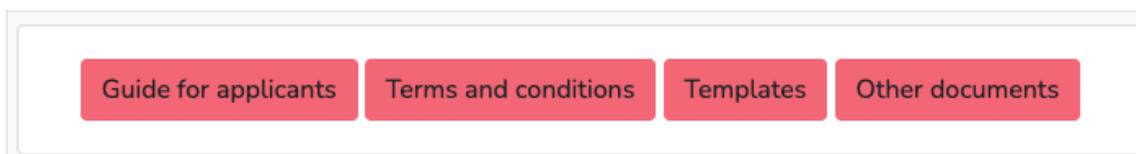


#### a. Guide for applicants.

Press the *Guide for applicants* button to download the guideline for the registration at the platform, the submission of the candidacy and all the options of the platform.

### b. Terms and conditions.

Press the *Terms and conditions* button to download the information of the call.

### c. Templates

Press the Templates button to download the templates needed for the submission of the candidacy to the call.

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1. You can download all the templates at the same time, in a ZIP, pressing the *download all documents* button
2. You can download any template individually pressing download icon of the selected document.
3. Press the *Back* button to go to the previous homepage.

   d. **Other documents**

   Press the Other documents button to download the files with additional information about the call.



1. You can download all the documents at the same time, in a ZIP, pressing the *download all documents* button.
2. You can download any document individually pressing download icon of the selected document.
3. Press the *Back* button to go to the previous homepage.

## 5. Submit your candidacy.

Once you have finished the registration process, you can login the platform and start submitting the candidacy: Fill in the fields in "*Part A – Administrative Form*" and attach the documents in "*Part B - Documentation*" to apply for the call for applications.

## PART A – Administrative form

Fill in all the information required (Personal data, Hosting Institutions data, Supervisors data, Project data) and confirm your commitment to the ethical requirements and legislation.

\* All the fields are obligatory, except "other e-mail", "other phone", "current working institution 2 (name)" and "current working institution 2 (country)".



\* Some fields have a drop-down to select the correct option.



## PART B – Documentation

Attach all the information required and confirm your acceptance and commitment of all the items.

\* All the fields are obligatory, except "If applicable, document for accreditation of the extension for the validity of your candidacy" and "Additional documents".

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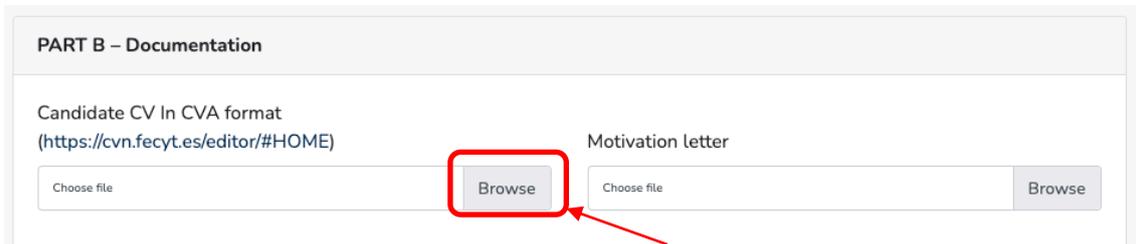
1. Select the field.



2. Select the document to be uploaded.
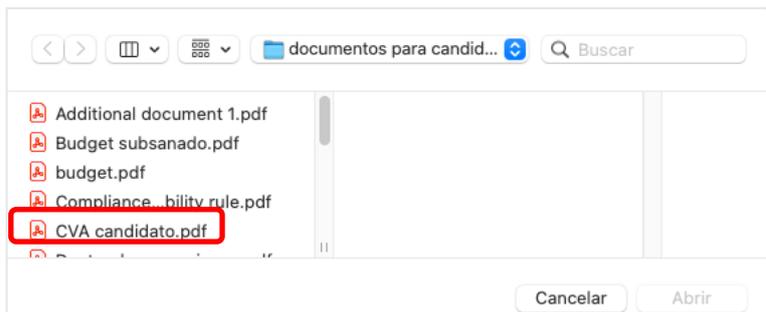


3. Upload the file.
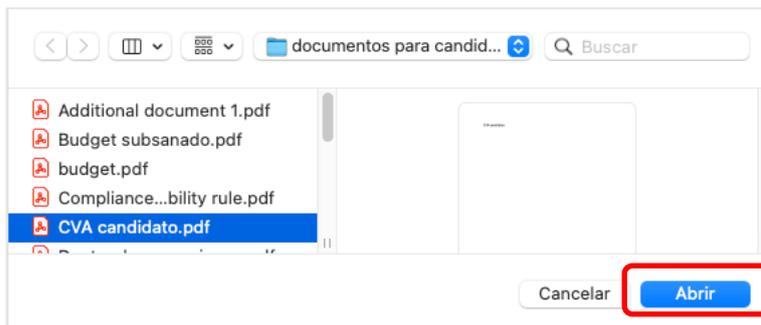


4. The name of the uploaded document would appear in the field box.

Press the *Save as a draft* button to save the candidacy, while you have not entered all the information and the documents for the candidacy.



When you have entered all the information and the documents for the candidacy and want to finish the submission, press the *Save and finish submission* button to save the candidacy.

# MESSAGES

You can send/read all the messages related to your application pressing the *Message* button.
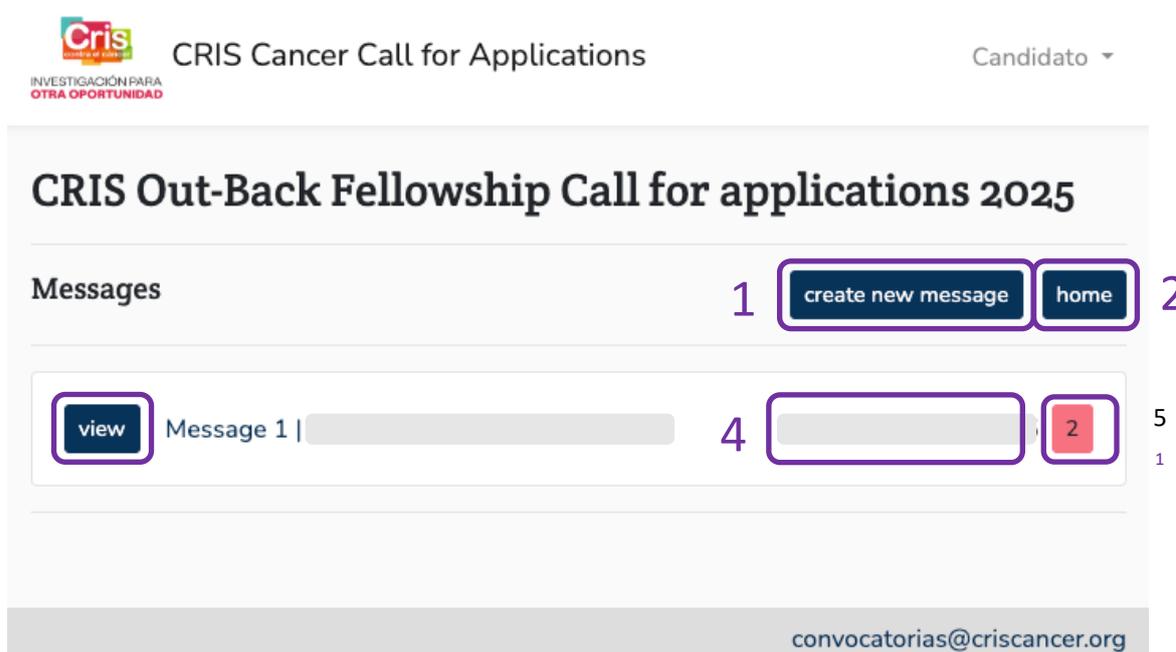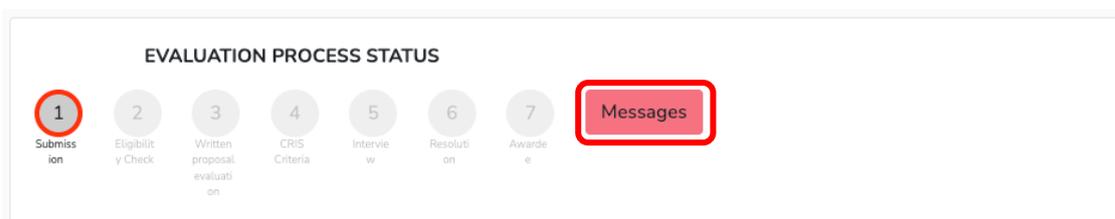




1. ***Create a new message*** button – To send a message to CRIS cancer.
2. ***Home*** button - To go to the platform homepage.
3. ***View*** button – to open the mails chain, including sent or received messages
4. Check when the messages were sent
5. Check how many messages includes the emails chain

To **send a message to CRIS cancer** press the Create a new message button

# CRIS Out-Back Fellowship Call for applications 2025

Create new message                                    1  **back**

To

CRIS Cancer

2  Subject

3

File

Choose file                                      4  Browse

5  **SEND**

convocatorias@criscancer.org

1. *Back* button - To go to the previous page, press the *Back* button.
2. **Subject** of the message.
3. Body of the message.
4. *Browse* button - To attach a file (if needed), press the *Browse* button and select the file from your computer.
5. *Send* button – To send the message to CRIS cancer.

Fill in the subject and the text of the message and press the *Send* button to send the message to CRIS Cancer.

## Message received from CRIS cancer

When CRIS cancer sends a message, you received an email.

Press the *View message* button to read message and the possible responses.

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1. *Create* a new message button – To send a message to CRIS cancer.
2. *Home* button - To go to the platform homepage.
3. View button – To to read message and the possible responses
4. Subject of the message - To read message and the possible responses.
5. Red box – To check the total number of messages in the chain.

To **read a message sent by CRIS cancer**, press the View button or Subject of the message.
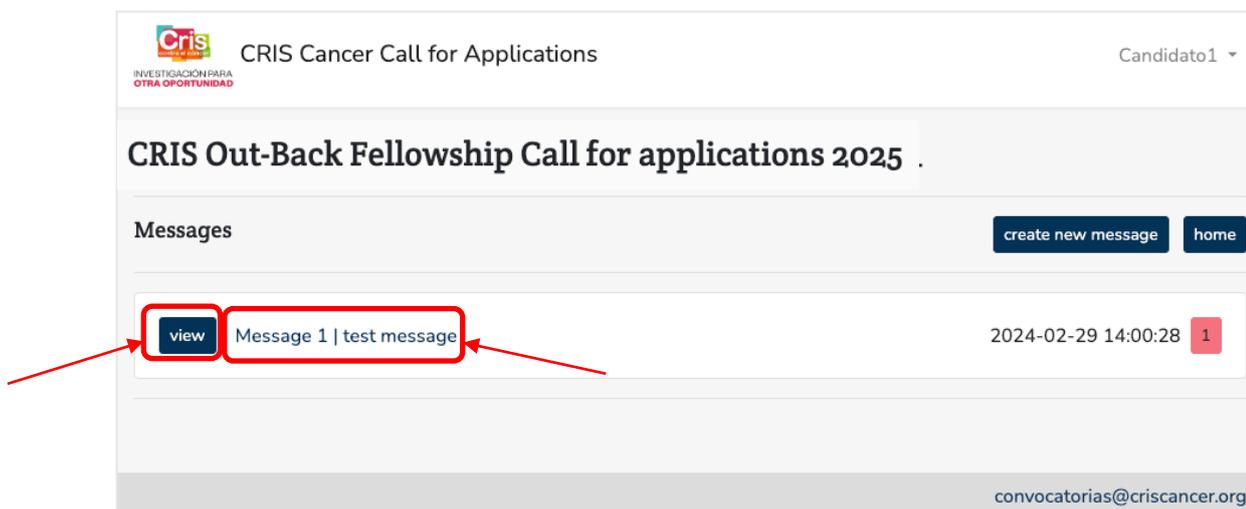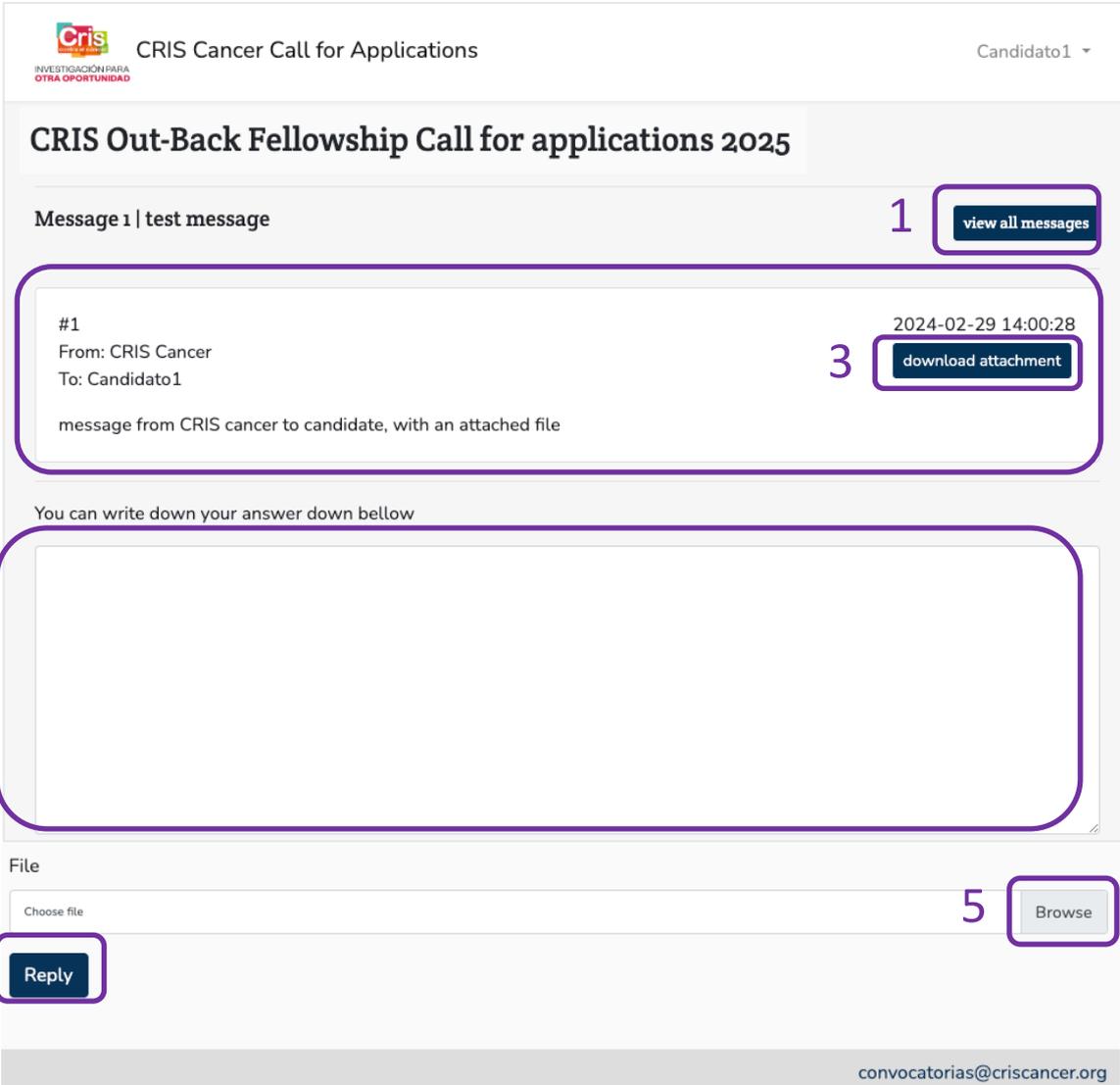
1. *View all messages* button - To go to the previous page and see all the messages sent/received.
2. *Body* of the received message. Can include an attached file.
3. *Download attachment* button – To download the file attached to the CRIS cancer message has sent.
4. Body of the answer message – Fill in in case you want to answer the message, include an attached file or not.
5. *Browse* button - To attach a file to the answer message (if needed), press the *Browse* button and select the file from your computer.
6. *Reply* button – To send the answer message to CRIS cancer.